

**DOVER BOARD OF EDUCATION  
GRACE STREET  
DOVER, NEW JERSEY 07801**

**AGENDA**

**April 4, 2017**

**COMMITTEE OF THE WHOLE SESSION**

**I. CALL TO ORDER AND ANNOUNCEMENT**

This meeting, which is hereby called to order, is in compliance with the notice requirements of the law. Public notice was posted in the office of the Board of Education and communicated to the Municipal Clerk, the Daily Record, and the Star Ledger on January 9, 2017.

**EXECUTIVE SESSION RESOLUTION**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, **The Dover Board of Education resolves**, that the Board convenes an Executive Session at 6:30 PM to discuss exempt matters pertaining to:

- 1. A matter rendered confidential by federal or state law
- \_\_\_\_\_ 2. A matter in which release of information would impair the right to receive government funds
- \_\_\_\_\_ 3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- \_\_\_\_\_ 4. A collective bargaining agreement and/or negotiations related to it
- \_\_\_\_\_ 5. A matter involving the purchase, lease or acquisition of real property with public funds
- \_\_\_\_\_ 6. Protection of public safety and property and/or investigations of possible violations or violations of law
- 7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- \_\_\_\_\_ 8. Specific prospective or current employees unless all who could be adversely affected request an open session
- \_\_\_\_\_ 9. Deliberation after a public hearing that could result in a civil penalty or other loss

**Be it further resolved**, that it is anticipated that Executive Session will be for thirty (30) minutes in duration and that public action may/may not be taken:

**Be it further resolved**, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

Voice Vote:

**CLOSE EXECUTIVE SESSION**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends adjourning Executive Session at \_\_\_\_\_ PM.

Voice Vote:

**RETURN TO REGULAR SESSION**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board returns to Regular Session at \_\_\_\_\_ PM.

Voice Vote:

## CALL TO ORDER AND ANNOUNCEMENT

This meeting, which is hereby called to order at \_\_\_\_\_ PM, is in compliance with the notice requirements of the law. Public notice was posted in the office of the Board of Education and communicated to the Municipal Clerk, the Daily Record, and the Star Ledger on January 9, 2017.

### II. FLAG SALUTE

### III. ROLL CALL

Mr. Bruseo \_\_\_\_\_, Ms. Dodd \_\_\_\_\_, Ms. Rosario \_\_\_\_\_, Mr. Miller \_\_\_\_\_, Mrs. Laurie \_\_\_\_\_,  
Mr. Scarneo \_\_\_\_\_, Mrs. Mullin \_\_\_\_\_, Ms. Philips \_\_\_\_\_, Ms. Ruiz \_\_\_\_\_, Mrs. Shauer \_\_\_\_\_.

### IV. PUBLIC COMMENT (Agenda Items Only)

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. To insure a fair and orderly expression of such comment, each statement shall be held to a time period of 3 minutes. Public Comments, limited to items on this agenda, shall be entertained for approximately 30 minutes, upon the discretion of the presiding officer.

### V. APPROVAL OF MINUTES

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends approval of the Board Meeting minutes listed below:

Committee of the Whole Session	March 16, 2017
Executive Session	March 16, 2017

Voice Vote:

### VI. COMMUNICATIONS

- A. Letter from New Jersey School Boards Association
- B. New Jersey School Boards Association Legislative Update – March 24, 2017

### VII. BOARD SECRETARY AND TREASURER REPORTS

- A. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board acknowledges receipt of the certification from the Business Administrator/Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A23-2.11(a), further that the Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, upon consultation with the appropriate district officials, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(b), and that sufficient funds are available to meet the Board of Education's financial obligations for the remainder of the fiscal year. Therefore, it is recommended that the Secretary's and Treasurer's Reports be approved for the month ending February 28, 2017 with a cash balances of \$7,385,571.60.

#### ROLL CALL VOTE

Mr. Bruseo \_\_\_\_\_, Ms. Dodd \_\_\_\_\_, Ms. Rosario \_\_\_\_\_, Mr. Miller \_\_\_\_\_, Mrs. Laurie \_\_\_\_\_,  
Mr. Scarneo \_\_\_\_\_, Mrs. Mullin \_\_\_\_\_, Ms. Philips \_\_\_\_\_, Ms. Ruiz \_\_\_\_\_, Mrs. Shauer \_\_\_\_\_.

### VIII. SUPERINTENDENT'S OFFICE REPORT

- A. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends out-of-district placement and transportation for the **2016-2017** school year for the following Special Needs student(s): (Tuition charges subject to adjustment, based on approved **2016-2017** tuition charges to be made available by the State Department of Education.)

ID	School	Cost	Effective Date
59	East Mountain School	\$16,509.69	4/5/2017

**ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

- B. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends Field Trips and Travel authorization approval per the attached lists.

**ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

- C. Statistical Attendance Report – February 2016

**IX. PERSONNEL**

- A. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board, approves Staff and Extra Services Appointments for the **2016-2017** school year as listed: (New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. CH 116, P.L. 1986).

1. Recommends employment of the following staff member(s) for the 2016-2017 school year upon completion of the required paperwork:

Name	School	Position	Salary (pro-rated)
James Spera	DHS	10 Month Custodian, 40 hours per week	\$27,505.
Carlos Narango	ED	10 Month Custodian, 40 hours per week	\$27,505.
Henry Satama	DHS	10 Month Custodian, 40 hours per week	\$27,505.

2. Recommends deducting one (1) day without pay for Michael Montross, Custodian, Dover High School (March 22, 2017).

3. \*\* Recommends accepting the following resignation(s):

Employee	Position	School	Effective Date
Judi Parnass	Secretary	ND	30 days from March 23, 2017

4. \*\* Recommends extending the employment of Kimberly Feldman, Leave Replacement, East Dover School, for the period March 24, 2017 through June 30, 2017, BA+15, Step 3, \$52,976. (pro-rated)
5. \*\* Recommends deducting one (1) day without pay for Melissa Iturralde, Teacher, East Dover School (March 28, 2017).
6. \*\* Recommends the employment of Stephanie Alfieri, Extended Maternity Leave, North Dover School, effective March 24, 2017 through April 28, 2017, BA, Step 4, \$53,477. (pro-rated).

**\*\* Mine Hill Representative ineligible to vote on this item**

**ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

- B. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board, approves Staff and Extra Services Appointments for the **2017-2018** school year as listed: (New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. CH 116, P.L. 1986).
1. Recommends the following Co-Curricular appointment at Dover High School for the 2017-2018 school year:

Service	Teacher	Stipend
Band Director	Daniel Vazquez	\$8,340.

**\*\* Mine Hill Representative ineligible to vote on this item**

**ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

**X. CURRICULUM AND CO-CURRICULAR ACTIVITIES**

- A. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends approval of the 2017-2018 Dover Public School District Calendar.

**ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

- B. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends approval of the Dover High School Program of Studies for the 2017-2018 school year.

**ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

**XI. COMMUNITY RELATIONS/POLICY**

- A. Menugrams
- B. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends approval, as requested, for the policies listed below. This constitutes the first reading, with the second reading to be accomplished at the April 25, 2017 meeting:

Number	Title
0000.01	Introduction
0000.02	Introduction
1510	Americans with Disabilities Act
1510 R	Americans with Disabilities Act
2415.06	Unsafe School Choice Option
2415.30	Title I – Educational Stability for Children in Foster Care
2418	Section 504 of the Rehabilitation Act of 1973 - Students
2418 R	Section 504 of the Rehabilitation Act of 1973 - Students
2460	Special Education
R 2460	Special Education
2460.1 R	Special Education – Location, Identification, and Referral
2460.15 R	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
2460.16 R	Special Education – Instructional Material to Blind or Print-Disabled Students
R 2460.8	Special Education – Free and Appropriate Public Education

2460.9 R	Special Education – Transition from Early Intervention Programs to Preschool Programs
2464	Gifted and Talented Students
2467	Surrogate Parents and Foster Parents
2622	Student Assessment
3160	Physical Examination
3160 R	Physical Examination
4160	Physical Examination
4160 R	Physical Examination
5116	Education of Homeless Children
5116 R	Education of Homeless Children
5330.04	Administering an Opioid Antidote
5460	High School Graduation
7446	School Security Program
8330	Student Records
8330 R	Student Records
8350	Records Retention

### **ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

#### **C. Mr. Bullock Recognized by NJAC!**

Congratulations to Mr. Sean Bullock, Director of Athletics for the Dover School District. Mr. Bullock was recognized as a Sectional Award of Merit Recipient, North-1, representing the Northwest Jersey Athletic Conference and the Morris County Secondary Schools Athletic Directors Association. Recognized by his peers, Mr. Bullock demonstrates, by example, how civility, respect and character must be the hallmark of any secondary sports program. Congratulations, Mr. Bullock, and thank you for being an outstanding representative of the students and programs found within the Dover Schools.

#### **D. Sophia Meola: 1<sup>st</sup> Team All Conference Volleyball**

Sophia is a standout three sport athlete who competes in volleyball, basketball, and softball at Dover High School. Sophia was selected to the 1st Team All-Conference in Volleyball this school year. Recently, she was selected to represent Dover High School and was honored among many of the top female student athletes in New Jersey at the National Girls and Women in Sports Day, hosted by the NJSIAA at Seton Hall University.

#### **E. Nate Inglis: 2<sup>nd</sup> Team All Conference Football**

Nate is a standout three sport athlete who competes in football, basketball, and baseball at Dover High School. Nate was selected to the 2nd Team All-Conference in Football this school year. He has been selected and represented Dover High School at the upcoming Greater Morris County Chapter of the National Football Foundation annual awards dinner. This dinner was held at the Madison Hotel on March 16<sup>th</sup> and the top scholar football athletes from Morris and Sussex Counties were recognized.

#### **F. Wayne Valentine Inducted into NJSCA Hall of Fame**

Coach Valentine has recently been selected into the New Jersey Scholastic Coaches Association Hall of Fame. After over 50 years of successful coaching service in track and cross country, this is a well-deserved honor. Coach Valentine was honored at the Hall of Fame Luncheon held at the Pines Manor in Edison on March 26<sup>th</sup>.

#### **G. Dover Teachers Selected by Gilder Lehrman Institute**

The Gilder Lehrman Institute of American History is a renowned foundation which promotes the study and interest in American History. The Dover School District has a close working relationship with the Institute, as our teachers have benefited from top scholars within the field as we enhance and improve our program of studies. Three of our staff have been selected to attend the Gilder Lehrman Summer Institutes. This honor has been bestowed upon Laura

Krystyniak, Teacher of English Grade Eight, Cynthia Gensinger, Supervisor of Social Studies, and Robert Ricadela, Teacher of Social Studies Grade Seven.

Laura Krystyniak will be studying American Protest Literature: Thomas Paine to the Present under the direction of John Stauffer at Boston University. Cynthia Gensinger will be studying Lewis and Clark under the direction of Elliott West at the University of Montana, and Bob Ricadela will be studying the Colonial Era under John Fea at Princeton University. Congratulations to our wonderful staff on attaining this very significant achievement!

## **XII. BUILDINGS AND GROUNDS/RENTALS**

- A. Report of Property Damage, Vandalism and Theft of School or Personal Property for the month of February 2017.
- B. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends approval of the use of Dover Public Schools facilities as follows:

<b>Organization</b>	<b>Requested Facility</b>	<b>Purpose</b>	<b>Requested Dates/Times</b>
* Football University  Requests that all fees be waived.	East Dover School (gymnasium, classrooms, cafeteria)  Hamilton Field Facility	Football Camp that focuses on technique	Friday May 12, 2017 3:30 PM – 6:00 PM School set-up only  Saturday May 13, 2017 7:00 AM – 6:00 PM  Sunday May 14, 2017 7:00 AM – 5:00 PM
* Town of Dover Police Department	Dover High School Auditorium	Program on Heroin/Opiate Abuse	Wednesday May 3, 2017 7:00 PM – 9:00 PM No Charge

\* Subject to coordination with school staff

### **ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

## **XIII. BUDGET/FINANCE**

- A. On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves and/or adopts the following resolutions:
1. The Board approves the April 4, 2017 payment of bills in the amount of \$1,112,085.55 as shown on the attached listing.
  2. The Board approves the attached 2016-2017 Budget Line Transfers for the period February 1, 2017 to February 28, 2017.
  3. The Board approves the Extra Services Report in the amount \$172,754.75 and the Payroll Registers all for the month of February 2017.
  4. The Board recommends entering into an agreement with Caring Partners of Morris & Sussex, 200 Valley Road, Suite 406, Mt. Arlington, New Jersey 07856 to provide education instruction services, \$32.29 per hour, for a District student through NJ Children's System of Care (CSOC).

5. The Board gratefully accepts the following contributions to the District Scholarship Account:

<b>Contributor</b>	<b>Scholarship Fund</b>	<b>Amount</b>
Betty Shunk	William G. Shunk	\$1,000.
Chip & Marianne Prime	DHS 70s	\$100.
Michael Wong	DHS 70s	\$500.
Dover Supportive Staff Association	General – Jack Lewis	\$300.

6. The Board recommends approving the change order for the “Hamilton Field Sports Lighting Improvements” project, Fai-gon Electrical Contractors, Inc. of Piscataway, in the amount of \$6,746.59 (\$13,496.59 less credit of \$6,750) as per the attached document.
7. The Board recommends entering into a contract with the Educational Services Commission of Morris County to provide joint transportation services for the 2017-2018 school year.
8. The Board recommends entering into a contract with Melissa Ninni to provide home instruction for a Special Education student for the balance of the 2016-2017 school year, maximum of four (4) hours per week, \$50. per hour, effective April 6, 2017.
9. The Board recommends entering into a contract in the amount of \$558. to provide a District student with services from the Commission for The Blind and Visually Impaired (NJCBVI) effective April 5, 2017 for the balance of the 2016-2017 school year. The Department of Education will debit the District’s aid payments for the services provided by NJCBVI.
10. The Board recommends entering into a contract with J and B Therapy, LLC to provide speech therapy for District students at El Primer Paso, four (4) hours per week, \$85. per hour, effective April 5, 2017 through June 16, 2017.

#### **ROLL CALL VOTE**

Mr. Bruseo \_\_\_\_, Ms. Dodd \_\_\_\_, Ms. Rosario \_\_\_\_, Mr. Miller \_\_\_\_, Mrs. Laurie \_\_\_\_,  
Mr. Scarneo \_\_\_\_, Mrs. Mullin \_\_\_\_, Ms. Philips \_\_\_\_, Ms. Ruiz \_\_\_\_, Mrs. Shauer \_\_\_\_.

#### **XIV. DOVER REPORT FROM MINE HILL REPRESENTATIVE**

#### **XV. OLD BUSINESS**

- A. New Jersey School Boards’ meetings:
1. March 22, 2017 - The Mansion at FDU Madison Campus, 285 Madison Avenue, Madison from 6 PM to 9 PM. Topic: “Changing Enrollment” attendees: Mrs. Laurie and Mr. Scarneo

#### **XVI. NEW BUSINESS**

- A. The Rolling Calendar
1. Meeting Schedule
    - a. Regular Meeting – April 25, 2017  
Budget Hearing at 8:00 PM Public Session
    - b. Morris County Association of School Administrators – Academic Achievement Recognition Dinner – Wednesday, June 7, 2017, Hanover Marriott Hotel, 1401 Route 10 East, Whippany at 6 PM
- B. New Jersey School Boards’ meetings:
1. April 26, 2017 - Topic to be announced: The Mansion at Mountain Lakes, 90 US Route 46, Mountain Lakes from 6 PM to 9 PM – Mrs. Laurie to attend

2. October 23–26, 2017 - Workshop 2017. “Partners in Student Achievement” at the Atlantic City Convention Center

## **XVII. PUBLIC COMMENT**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. To insure a fair and orderly expression of such comment, each statement shall be held to a time period of 3 minutes. Public Comments shall be entertained for approximately 30 minutes, upon the discretion of the presiding officer.

## **XVIII. EXECUTIVE SESSION**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board resolves that the Regular Session of the Dover Board of Education adjourn to Executive Session at \_\_\_\_\_ PM for the purpose of discussing \_\_\_\_\_, some or all of which will be made public at a future Regular Meeting of the Board to the extent that such disclosure does not serve to prejudice the rights and interests of the parties involved.

Voice Vote:

## **XIX. ADJOURNMENT**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board recommends adjournment at \_\_\_\_\_ PM.

Voice Vote: