

**DOVER BOARD OF EDUCATION
GRACE STREET
DOVER, NEW JERSEY 07801**

DOVER BOARD OF EDUCATION

February 21, 2017

REGULAR SESSION

I. CALL TO ORDER AND ANNOUNCEMENT

This meeting, which is hereby called to order, is in compliance with the notice requirements of the law. Public notice was posted in the office of the Board of Education and communicated to the Municipal Clerk, the Daily Record, and the Star Ledger on January 9, 2017.

EXECUTIVE SESSION RESOLUTION

On the motion of Mrs. Mullin, seconded by Mr. Miller, **The Dover Board of Education resolved**, that the Board convenes an Executive Session at 7:30 PM to discuss exempt matters pertaining to:

A matter rendered confidential by federal or state law

Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

Be it further resolved, that it is anticipated that Executive Session will be for thirty (30) minutes in duration and that public action may/may not be taken:

Be it further resolved, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

The motion was approved with a voice vote.

Motion Carried

CLOSE EXECUTIVE SESSION

On the motion of Mrs. Mullin, seconded by Ms. Dodd, the Board recommended adjourning Executive Session at 8:04 PM.

The motion was approved with a voice vote.

Motion Carried

RETURN TO REGULAR SESSION

On the motion of Mrs. Mullin, seconded by Ms. Dodd, the Board returned to Regular Session at 8:09 PM.

The motion was approved with a voice vote.

Motion Carried

CALL TO ORDER AND ANNOUNCEMENT

This meeting, which is hereby called to order at 8:09 PM, is in compliance with the notice requirements of the law. Public notice was posted in the office of the Board of Education and communicated to the Municipal Clerk, the Daily Record, and the Star Ledger on January 9, 2017.

II. FLAG SALUTE

Led by Mrs. Susan Shauer, Board President

III. ROLL CALL

PRESENT: Mrs. Susan Shauer, Mrs. Lynn Laurie, Mr. Scott Miller, Mr. Michael Scarneo, Mrs. Linda Mullin, Ms. Maria Rosario, Ms. Jo Ann Dodd, Ms. Karol Ruiz, Mrs. Kim Philips and Mr. Peter Bruseo

ABSENT: None

ADMINISTRATORS PRESENT:

Mr. Robert B. Becker, Superintendent
 Ms. Beth Schoonmaker, Assistant Superintendent
 Mr. Kevin Bullock, State and Federal Grants Administrator
 John Croot, Esq.

OTHERS PRESENT:

Ms. Vivian Berrio, Ms. Kalliopi Bixler, Ms. Sheryl Colligan, Mr. Jon Coniglio,
 Ms. Dahiana Grisales, Mr. Jhon Grisales, Ms. Maureen Hynson, Mr. Brian Kurz,
 Mr. Carlos Matias, Ms. Cinthia Osorio, Ms. Monica Palestis, Ms. Kathy Paterek,
 Mr. J. Michael Purdue, Dr. Krista Seanor

IV. PUBLIC COMMENT (Agenda Items Only)

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. To insure a fair and orderly expression of such comment, each statement shall be held to a time period of 3 minutes. Public Comments, limited to items on this agenda, shall be entertained for approximately 30 minutes, upon the discretion of the presiding officer.

V. APPROVAL OF MINUTES

On the motion of Mrs. Mullin, seconded by Mr. Miller, the Board recommended approval of the Board Meeting minutes listed below:

Regular Session	February 7, 2017
Executive Session	February 7, 2017

The motion was approved with a voice vote.

Motion Carried

VI. COMMUNICATIONS**VII. BOARD SECRETARY AND TREASURER REPORTS**

- A. On the motion of Mrs. Laurie, seconded by Mr. Miller, the Board acknowledged receipt of the certification from the Business Administrator/Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A23-2.11(a), further that the Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, upon consultation with the appropriate district officials, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(b), and that sufficient funds are available to meet the Board of Education's financial obligations for the remainder of the fiscal year. Therefore, it is recommended that the Secretary's and Treasurer's Reports be approved for the months ending January 31, 2017 with a cash balance \$7,909,974.44.

ROLL CALL VOTE

Yeas: Mrs. Shauer, Mrs. Laurie, Mr. Miller, Mr. Scarneo, Mrs. Mullin, Ms. Rosario,
 Ms. Dodd, Mrs. Philips and Mr. Bruseo

Nays: None

Abstentions: Ms. Ruiz

Absent: None

VIII. SUPERINTENDENT'S OFFICE REPORT

- A. On the motion of Mr. Miller, seconded by Mr. Scarneo, the Board recommended out-of-district placement and transportation for the **2016-2017** school year for the following Special Needs student(s): (Tuition charges subject to adjustment, based on approved **2016-2017** tuition charges to be made available by the State Department of Education.)

ID	School	Cost	Effective Date
47	Transition Educational Center (re-entry)	\$33,500.00	2/22/2017
65	Park Lake School - Speech & OT	\$11,729.85	2/22/2017

Mrs. Mullin inquired as to whether the tuition amounts were for the remainder of the year. Mr. Becker responded in the affirmative.

ROLL CALL VOTE

Yeas: Mrs. Shauer, Mrs. Laurie, Mr. Miller, Mr. Scarneo, Mrs. Mullin, Ms. Rosario,
Ms. Dodd, Mrs. Philips, Ms. Ruiz and Mr. Bruseo
Nays: None
Absent: None

- B. On the motion of Mr. Scarneo, seconded by Mrs. Mullin, the Board recommended Field Trips and Travel authorization approval per the attached lists.

ROLL CALL VOTE

Yeas: Mrs. Shauer, Mrs. Laurie, Mr. Miller, Mr. Scarneo, Mrs. Mullin, Ms. Rosario,
Ms. Dodd, Mrs. Philips, Ms. Ruiz and Mr. Bruseo
Nays: None
Absent: None

- C. Statistical Attendance Report for January 2017.

IX. PERSONNEL

- A. On the motion of Mr. Miller, seconded by Mrs. Laurie, the Board approved Staff and Extra Services Appointments for the **2016-2017** school year as listed: (New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. CH 116, P.L. 1986).
1. Recommended rescinding the contract of Nick Anton, Professional Play Musician.
 2. Recommended terminating the employment of Emerson Ospina, Custodian, Dover High School, effective February 6, 2017.
 3. ** Recommended approving the request of Clifton Orwick, Teacher, East Dover School, for the period April 24, 2017 through April 28, 2017, pursuant to the mandates of the Family Leave Act, following the birth of his child on or about April 10, 2017. Mr. Orwick plans to return to work on May 1, 2017.
 4. ** Recommended approving the request of Judi Parnass, Secretary, North Dover Elementary School beginning February 7, 2017, pursuant to the mandates of the Family Leave Act, for the care of her child. Length of leave to be determined as information becomes available.
 5. ** Recommended extending the employment of Kimberly Feldman, Leave Replacement, East Dover School, effective 4/3/2017 through 6/30/2017, BA+15, Step 3, \$52,976. (pro-rated)
 6. ** Recommended approving the request of Kimberly Horan, Teacher, Academy Street School, for a Child Rearing Leave of Absence. This includes a paid sick leave from March 10, 2017 through April 24, 2017 and an unpaid Child Rearing Leave of Absence (NJFLA) from April 25, 2017 through June 23, 2017 and/or the last day of the 2016-2017 school year. Ms. Horan is planning to return to work for the start of the 2017-2018 school year.
 7. ** Recommended extending the employment of Colleen Megna, Teacher, Academy Street School, effective 2/27/2017 through 6/30/2017, BS Step 1, \$51,367. (pro-rated)
 8. ** Recommended approval of the following 2016-2017 North Dover Elementary School Title I Saturday test prep instructors at the contractual hourly rate of \$32.29, timesheet (17-20-235-100-100-04-TS):

Steven Bini	Laurie Bullock
-------------	----------------

9. Recommended approval of the following 2016-2017 East Dover School (K – 8) Title I parental involvement facilitators at the contractual hourly rate of \$32.29, timesheet (17-20-235-100-100-02-TS and 17-20-235-100-100-06-TS):

Michael Fitzgerald	Melissa Iturralde	Karen Rohrbacker
Tom Frank	Sarah Kukuruda	Erin Viola

10. ** Recommended approval of the following 2016-2017 East Dover School (K – 6) Title I Saturday test prep instructors at the contractual hourly rate of \$32.29, timesheet (17-20-235-100-100-02-TS):

Marissa Dente	Deborah Sowden
---------------	----------------

**** Mine Hill Representative ineligible to vote on this item**

ROLL CALL VOTE

Yeas: Mrs. Shauer, Mrs. Laurie, Mr. Miller, Mr. Scarneo, Mrs. Mullin, Ms. Rosario, Ms. Dodd, Mrs. Philips, Ms. Ruiz and Mr. Bruseo (#1, 2, 9)
 Nays: None
 Abstentions: Mr. Bruseo (#3, 4, 5, 6, 7, 8, 10)
 Absent: None

X. CURRICULUM AND CO-CURRICULAR ACTIVITIES

- A. On the motion of Mrs. Mullin, seconded by Mr. Miller, the Board recommended approval of the Dover High School Athletic Association Treasurer's Report, compiled by Sean Bullock, Athletic Director, for the month of January 2017.

ROLL CALL VOTE

Yeas: Mrs. Shauer, Mrs. Laurie, Mr. Miller, Mr. Scarneo, Mrs. Mullin, Ms. Rosario, Ms. Dodd, Mrs. Philips, Ms. Ruiz and Mr. Bruseo
 Nays: None
 Absent: None

XI. COMMUNITY RELATIONS/POLICY

- A. Menugrams
- B. On the motion of Ms. Rosario, seconded by Mrs. Mullin, the Board resolved, that upon the recommendation of the Superintendent, the Dover Board of Education recognized and accepted the Harassment, Intimidation and Bullying (HIB) incidences reported for the period February 3, 2017 through February 16, 2017. Be it further resolved, that the Dover Board of Education approved the remedial and disciplinary action taken for each valid case.

ROLL CALL VOTE

Yeas: Mrs. Shauer, Mrs. Laurie, Mr. Miller, Mr. Scarneo, Mrs. Mullin, Ms. Rosario, Ms. Dodd, Mrs. Philips, Ms. Ruiz and Mr. Bruseo
 Nays: None
 Absent: None

- C. Dover High School senior, Alexander Matias, was honored at the Mayo Performing Arts Center on Friday, February 17. Alex was selected as a Music Student of the Month for February. The Student of the Month program was developed to give the middle and high school teachers of Morris County the opportunity to recognize music students who exemplify a commitment to excellence. Alex, who specializes in playing the euphonium, was nominated by his music teacher, Mr. Daniel Vazquez.
- D. Dover High School choir students Anastasia Baker (grade 10), Alejandro de los Santos (grade 11), Erica Guerrero (grade 12), and Yarilyn Ortiz-Suarez (grade 12), represented DHS at the Region I Choir Festival, sponsored by the North Jersey School Music Association, held at Morris Knolls High School on Saturday, January 28. The Region Choir is an audition-based group where the best high school singers from northern New Jersey are selected to represent their schools in in a group performance. The choir at Dover High School is directed by music teacher, Mr. Jack Hoferer.

- E. AP Capstone Parent Evening - On Wednesday, February 15, 2017, Dover High School held its first AP Capstone Parent Evening. An overview of the AP Capstone Diploma Program, including two new courses, AP Seminar and AP Research was presented. Over 90 parents and students attended the event. Afterwards, parents were provided with the opportunity to ask questions on an individual basis with DHS staff members. The DHS community is excited about the start of the AP Capstone Diploma Program, slated to begin in September. Thank you to Mrs. Cynthia Gensinger, program coordinator, Ms. Ines Drummond, Mrs. Loree Frye and Mr. Michael Morgan for facilitating the evening's activities.
- F. History Club/DAHS Meeting - Thank you to Mrs. Cheryl Starr and Mr. John DeRitter, DHS History Club advisors and Mrs. Cynthia Gensinger, Social Studies Supervisor for meeting with Dover Area Historical Society Officers to discuss ways to increase student awareness of, and involvement in, the town's historical museum.
- G. Dover High School Debate Team - Mr. Jack Kane, Debate Coach at Dover High School, has reported the following achievements for this year's season: The Dover High School Debate team won first place at the December Tournament at Mt. Olive High School. They achieved Second Place for the Overall Affirmative Team in the 2016-2017 season. Dover High School student Juliana Montana was the recipient of this year's Don Rutsch Debate Theory Award, a great honor bestowed by one of the prime organizers of the North Jersey Debate League. Mr. Kane has expressed his pride with the entire Tiger Team as they successfully worked together, competing against many neighboring schools who participate throughout Northern New Jersey.

Ms. Rosario thanked Mr. Becker for adding the "good news" to tonight's agenda. Ms. Rosario expressed her congratulations to the students and parents.

XII. BUILDINGS AND GROUNDS/RENTALS

XIII. BUDGET/FINANCE

- A. On the motion of Mrs. Laurie, seconded by Mr. Miller, the Board approved and/or adopted the following resolutions:
1. The Board approved the February 21, 2017 payment of bills in the amount of \$396,649.90 as shown on the attached listing.
 2. The Board recommended adopting the following estimated tuition charges for the **2017-2018** School year as presented and accepted by the Mine Hill Business Administrator. This is also to be submitted as part of the **2017-2018** tentative budget.

Mr. Becker explained that this is an alternate method of calculating the predicted tuition costs. We are employing this method as, over the course of the last several years, the amounts generated utilizing the State budget software have been over-projections compared to the actual costs.

Ms. Ruiz asked about the budget process and how it results in our low tuition rate. Mr. Becker explained that we remain responsive and responsible to our taxpayers and discussed a variety of sound budgeting procedures the district utilizes, including the fact that debt service is avoided in favor of direct purchasing. This allows the costs to be in "real-time." We are not in debt for purchases incurred in prior years. One good example is the renovation of the Hamilton Field facility. Bleachers, fields, track and field house components were phased in, one section at a time, when the district had the money to pay for the projects. The district also benefits from higher than projected levels of federal aid and partnerships/grants. Mr. Becker stated that the district is currently meeting the needs of the students and State and local aid figures for FY18 will not be available until 3/2/17.

Mr. Miller noted that, in light of these tuition rate figures, the Mine Hill Feasibility Study tuition rates are off by more than \$2,000.

Regular Education	Student Count	Preliminary Tuition Rate	Total Tuition per Grade/Program
DMS - Grade 7	24	\$10,390.	\$249,360.
DMS - Grade 8	23	\$10,390.	\$238,970.
Total DMS	47		\$488,330.
DHS - Grade 9	30	\$11,902.	\$357,060.
DHS - Grade 10	13	\$11,902.	\$154,726.
DHS - Grade 11	15	\$11,902.	\$178,530.
DHS - Grade 12	34	\$11,902.	\$404,668.
Total DHS	92		\$1,094,964.
Special Education			
DMS - LLD	2	\$15,477.	\$30,954.
DMS - BD (no program available)	0	N/A	N/A
DMS - RC	See below	TBD	
DHS - LLD	6	\$15,477.	\$92,862.
DHS - BD (no program available)	0	N/A	N/A
DHS - RC	See below	TBD	
Resource Room (projected \$5,503 annual tuition/student @ 7 estimated students)	7		\$38,521.
Total 2017-2018 Tuition (subject to Tuition Adjustment in 2019-2020)			\$1,745,651.
Tuition Adjustment 2015-2016			(\$227,627.94)
Grand Total 2017-2018			\$1,518,023.06

3. The Board gratefully accepted the following contributions to the District Scholarship Account:

Contributor	Scholarship Fund	Amount
Fred and Rae Marie Bostrom	Class of '55	\$50.
Charles and Marion Caccavale	Class of '55	\$50.
Susan Coppola	Class of '55	\$50.
Leo and Nancy Parks	Class of '55	\$50.
Alan and Joan Rich	Class of '55	\$100.
Robert and Nancy Sundstrom	Class of '55	\$50.
Jack and Rita Toohey	Class of '55	\$500.
Michael and Beth Mullen	DHS 1970s	\$100.
Anthony Scinto	Michael M. Scinto	\$500.

Mrs. Laurie noted that the DHS Class of 1955 continues to be amazing in their donations to, and support of, their annual Class scholarship.

ROLL CALL VOTE

Yeas: Mrs. Shauer, Mrs. Laurie, Mr. Miller, Mr. Scarneo, Mrs. Mullin, Ms. Rosario, Ms. Dodd, Mrs. Philips, Ms. Ruiz and Mr. Bruseo
 Nays: None
 Absent: None

XIV. DOVER REPORT FROM MINE HILL REPRESENTATIVE - Mr. Bruseo reported that he had nothing at this time.

XV. OLD BUSINESS

- A. New Jersey School Boards' meeting held at Dover High School on February 8, 2017

Mrs. Shauer reported that the NJSBA Morris County meeting was held in the DHS Media Center on 2/8/17. Mrs. Shauer, Mrs. Laurie, Mr. Scarneo, Ms. Rosario, Ms. Philips, Mrs. Mullin and Mr. Miller were in attendance at the meeting, which was presented in a simulcast video format with Salem and Union Counties. Mrs. Shauer noted that the technology at DHS worked without issue and thanked John Machusky from the Tech Dept for his efforts. Mrs. Shauer also noted that our Pomptonian staff provided an outstanding meal. Mr. Miller reported that one of the evening's topics was Board member use of social media. Presenters explained that you give up your rights to make personal comments on Facebook. He noted that the audience was surprised, but it was explained that there is new case law to support the issue.

Ms. Ruiz reported that she contacted NJ Food for Thought and received clarification that Board members could attend the meeting on 3/9/17.

XVI. NEW BUSINESS

- A. The Rolling Calendar

1. Meeting Schedule

- a. Committee of the Whole Meeting – March 7, 2017
7:30 PM Executive Session, 8:00 PM Public Session

- B. New Jersey School Boards' meetings:

1. March 22, 2017 - Topic to be announced: The Mansion at Mountain Lakes from 6 PM to 9 PM
2. April 26, 2017 - Topic to be announced: The Mansion at Mountain Lakes from 6 PM to 9 PM – Mrs. Laurie to attend

Mrs. Shauer stated that the Board members would discuss the items sent by Ms. Ruiz on 2/11/17. Ms. Ruiz asked if the district participated in the RIISA program. Ms. Schoonmaker replied that we do not. Ms. Ruiz asked if we conducted a climate survey. Mr. Becker asked for clarification on what type. Ms. Ruiz was referring to a specific NJDOE survey revised circa 2014. Mr. Becker replied that although not a State requirement, we have done climate surveys, but not this particular one. The NJDOE recently requested student participation in a drug/sex survey. Mr. Becker expressed his concern over this type of survey. Ms. Ruiz inquired as to the existence of Board of Education goals for the next five years. Ms. Shauer responded in the affirmative and explained that the goals are concomitant with building and assessment goals and are posted on the website as part of the Budget Message. The Board was in agreement to change the word "translation" to "interpreter" in the website message for assistance at Board Meetings and to post the message in both English and Spanish. Ms. Ruiz will hold her other items for discussion at the next meeting.

Mr. Scarneo reported that the State legislature is toying with removing the PARCC assessment as a graduation requirement. At the Federal level, consideration is being given to changing the assessment matrix to reflect one score for ESSA purposes.

XVII. PUBLIC COMMENT

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. To insure a fair and orderly expression of such comment, each statement shall be held to a time period of 3 minutes. Public Comments shall be entertained for approximately 30 minutes, upon the discretion of the presiding officer.

Monica Palestis stated that she enjoyed the dialogue regarding social media comments by Board members and added that she recently facilitated a workshop and delivered the same message. She also expressed her concern regarding the uncertainty of school funding under the new Secretary of

Education, Betsy DeVos. She would like the Board to consider the loss of revenue should Mine Hill 7th & 8th graders leave the district and would like to know when the public can expect an update on the Mine Hill situation.

Dahiana Grisales stated that she enjoyed the Board's dialogue and thanked the Board for deciding to add the translation message on the website in both English and Spanish.

Sheryl Colligan discussed the upcoming EDMS production of the The Lion King, Jr. The director, Ms. Krystyniak, successfully obtained grants from Disney and Office Depot. 55 students are participating in the production. 13 students are taking Theatre Production as their Activity Period selection.

James M. Purdue stated that some students voiced to him concerns over the location of the link to teacher websites on the school webpage.

Carlos Matias thanked the Board of Education for the phenomenal job they have done over the past 35 years. He and his daughter are both graduates of DHS and he has 2 sons currently at DHS. His son, Alexander, is doing a phenomenal job and he thanks Mr. Vazquez for his efforts.

XVIII.ADJOURNMENT

On the motion of Mrs. Mullin, seconded by Mr. Miller, the Board recommended adjournment at 9:12 PM.

The motion was approved with a voice vote.

Motion Carried

Respectfully submitted,



Beth Schoonmaker
Assistant Superintendent