

**DOVER BOARD OF EDUCATION
GRACE STREET
DOVER, NEW JERSEY 07801**

AGENDA

June 13, 2017

COMMITTEE OF THE WHOLE SESSION

I. CALL TO ORDER AND ANNOUNCEMENT

This meeting, which is hereby called to order, is in compliance with the notice requirements of the law. Public notice was posted in the office of the Board of Education and communicated to the Municipal Clerk, the Daily Record, and the Star Ledger on January 9, 2017.

EXECUTIVE SESSION RESOLUTION

On the motion of _____, seconded by _____, **The Dover Board of Education resolves**, that the Board convenes an Executive Session at 7:30 PM to discuss exempt matters pertaining to:

- _____ 1. A matter rendered confidential by federal or state law
- _____ 2. A matter in which release of information would impair the right to receive government funds
- _____ 3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- _____ 4. A collective bargaining agreement and/or negotiations related to it
- _____ 5. A matter involving the purchase, lease or acquisition of real property with public funds
- _____ 6. Protection of public safety and property and/or investigations of possible violations or violations of law
- X 7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- _____ 8. Specific prospective or current employees unless all who could be adversely affected request an open session
- _____ 9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved, that it is anticipated that Executive Session will be for thirty (30) minutes in duration and that public action may/may not be taken:

Be it further resolved, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

Voice Vote:

CLOSE EXECUTIVE SESSION

On the motion of _____, seconded by _____, the Board recommends adjourning Executive Session at _____ PM.

Voice Vote:

RETURN TO REGULAR SESSION

On the motion of _____, seconded by _____, the Board returns to Regular Session at _____ PM.

Voice Vote:

CALL TO ORDER AND ANNOUNCEMENT

This meeting, which is hereby called to order at _____ PM, is in compliance with the notice requirements of the law. Public notice was posted in the office of the Board of Education and communicated to the Municipal Clerk, the Daily Record, and the Star Ledger on January 9, 2017.

II. FLAG SALUTE

III. ROLL CALL

Mr. Bruseo _____, Ms. Dodd _____, Ms. Rosario _____, Mr. Miller _____, Mrs. Laurie _____,
Mr. Scarneo _____, Mrs. Mullin _____, Mrs. Philips _____, Ms. Ruiz _____, Mrs. Shauer _____.

IV. PUBLIC COMMENT (Agenda Items Only)

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. To insure a fair and orderly expression of such comment, each statement shall be held to a time period of 3 minutes. Public Comments, limited to items on this agenda, shall be entertained for approximately 30 minutes, upon the discretion of the presiding officer.

V. APPROVAL OF MINUTES

On the motion of _____, seconded by _____, the Board recommends approval of the Board Meeting minutes listed below:

Regular Session	May 30, 2017
Executive Session	May 30, 2017

Voice Vote:

VI. COMMUNICATIONS

VII. SUPERINTENDENT’S OFFICE REPORT

- A. On the motion of _____, seconded by _____, the Board recommends out-of-district placement and transportation for the **2017-2018** school year for the following Special Needs student(s): (Tuition charges subject to adjustment, based on approved **2017-2018** tuition charges to be made available by the State Department of Education.)

ROLL CALL VOTE

Mr. Bruseo _____, Ms. Dodd _____, Ms. Rosario _____, Mr. Miller _____, Mrs. Laurie _____,
Mr. Scarneo _____, Mrs. Mullin _____, Mrs. Philips _____, Ms. Ruiz _____, Mrs. Shauer _____.

- B. On the motion of _____, seconded by _____, the Board recommends Field Trips and Travel authorization approval per the attached lists.

ROLL CALL VOTE

Mr. Bruseo _____, Ms. Dodd _____, Ms. Rosario _____, Mr. Miller _____, Mrs. Laurie _____,
Mr. Scarneo _____, Mrs. Mullin _____, Mrs. Philips _____, Ms. Ruiz _____, Mrs. Shauer _____.

VIII. PERSONNEL

- A. On the motion of _____, seconded by _____, the Board approves Staff and Extra Services Appointments for the **2016-2017 and 2017-2018** school years as listed: (New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. CH 116, P.L. 1986).

1. ** Recommends accepting the following resignation(s):

Employee	Position	School	Effective Date
Mary Dinnocenzo	LDTC	ASE	August 7, 2017

2. Recommends employment of the following staff member(s) effective 9/1/2017:

Name	School	Grade/Subject	Current Step on Guide	Base Salary
Manisha Midha	DHS	Chemistry /Physics	MA+30, Step 12	\$68,327.

3. Recommends deducting two (2) days without pay for Cristina Murphy, Teacher, East Dover School (June 6 and 7, 2017).

4. ** Recommends appointment of the Support Staff for the **2017-2018** school year as listed below:

Secretaries / Bookkeepers					
Employee	Months	Salary	Employee	Months	Salary
Lidia Acevedo	12	\$41,405.00	Linda Kratz	10	\$44,645.00
Madelyn Aragon	12	\$40,605.00	Grace Martinez	12	\$40,605.00
Katherine Aragon	10 P/T	\$22,808.00	Virginia Martinez	12	\$43,925.00
Mercedes Benjamin	10	\$35,197.00	Bonnie McCloskey	12	\$41,346.00
Linda Cicak	12	\$41,405.00	Jessica Nieves	10	\$34,597.00
Mariluz Colon	10	\$35,397.00	Dawn Norlander	12	\$50,216.00
Sonia Concepcion	10	\$35,933.00	Mary Ann Simonenko	12	\$52,886.00
Georgianne Diehl	12	\$53,999.00	Linda Sperry	12	\$43,231.00
Lauren Gillen	12	\$40,605.00	Denise Weir	12	\$40,605.00

Custodians / Maintenance / Security / Technology					
Employee	Months	Salary	Employee	Months	Salary
Monserrat Ayala	10	\$31,522.00	Frank Mauro	12	\$67,762.00
Victor Betancur	10	\$27,505.00	Michael Montross	10	\$28,206.00
Christopher Babcock	12	\$32,124.00	Catty Morales	12	\$33,582.00
Ronald Bass	12	\$31,534.00	Michael Morales	12	\$34,430.00
Luis Blanco	10	\$28,206.00	William Muller	12	\$33,582.00
Elbin Caraballo	10	\$45,880.00	Reginald Nonez	10	\$28,206.00
Frank Carabello	12	\$32,124.00	Israel Oliveras	12	\$52,839.00
Victor Chacon	12	\$34,406.00	George Owen	12	\$58,046.00
Mariano Delgado	12	\$60,235.00	Charles Patterson	12	\$32,927.00
Kevin Dobbins	12	\$32,927.00	Emilia Puno	12	\$38,359.00
Robert Drake	12	\$33,758.00	Diego Ramirez	12	\$47,786.00
Diego Eufrazio	12	\$32,927.00	Pedro Ruiz	12	\$48,506.00
Joel Figueroa	10	\$28,206.00	Henry Satama	10	\$27,505.00
Mark Ladinski	10	\$28,912.00	Richard Simonek	12	\$49,150.00
Diego LaTorre	12	\$44,606.00	James Spera	10	\$27,505.00
Martin Lezama	10	\$29,669.00	Michael Thiel	10	\$47,026.00
Jorge Lugo	10	\$28,206.00	Ramonita Velez	10	\$29,386.00
Christopher Metzgar	10	\$45,880.00	Matthew Zuccaro	12	\$43,497.00
John Machusky	12	\$44,606.00			

5. Recommends approval of Linda Kratz for **2017-2018** Food Service Summer Support position, hourly contracted rate (\$27.68/hr.), not to exceed 60 hours.
6. Recommends approval of the following Dover High School teachers as Summer Financial Literacy instructors, contractual hourly rate (currently \$32.29), timesheet:
- | | |
|---------------|------------------|
| John DeRitter | Christopher Hata |
|---------------|------------------|
7. Recommends approval of the following Dover High School teacher as instructor for AP Biology Summer Session, contractual hourly rate (currently \$32.29), timesheet:
- | |
|----------------|
| Audrey Russell |
|----------------|
8. Recommends appointment of Frank Mauro as Apple Deployment Manager for the **2017-2018** school year, stipend of \$6,500.
9. ** Recommends approval of the following secretaries for the Building Head Secretary, negotiated rate, for the **2017-2018** school year:
- | | |
|-------------------|-------------------|
| Dover High School | Bonnie McCloskey |
| East Dover | Madelyn Aragon |
| Academy Street | Virginia Martinez |
| North Dover | Linda Sperry |
10. Recommends appointment of Georgianne Diehl as District Sub Caller for the **2017-2018** school year, negotiated rate.
11. Recommends appointment of Mercedes Benjamin as Summer Registration Secretary at negotiated rate (approximately 4 hours per day/6 weeks).
12. ** Recommends the following Building Technology Liaisons for the **2017-2018** school year, per the negotiated rate (currently \$32.29):
- | | |
|-------------------|-----------------------------|
| Dover High School | Michael Clear |
| East Dover | Josh Sabol and Joanne Wasko |
| North Dover | Valerie Hemenway |
| Academy Street | Andrew Bujno |
13. ** Recommends appointment of the following teachers as Apple Academy Trainers for the **2017-2018** school year at the negotiated rate (currently \$32.29):
- | | | |
|----------------|-------------------|--------------------|
| Ashley Bechtel | Elizabeth Kiernan | Lauren Rendine |
| Michael Clear | Sharon Leister | Jennifer Valenti |
| Kelly Gallo | Melissa Murray | Priscilla Welbourn |
14. Recommends approval of the following **2017-2018** Special Education ESY instructors at the contractual hourly rate (currently \$32.29), timesheet:
- | | | |
|----------------|-------------------|----------------|
| Jennifer Casey | Nicholas Gregorio | Elaine Rinaldi |
| | Robin Kurbansade | |
15. Recommends approval of the following **2017-2018** ESY speech instructor at the contractual hourly rate (currently \$32.29), timesheet:.
- | |
|---------------|
| Heather Lomax |
|---------------|
16. ** Recommends approval of the following **2017-2018** ESY aides at the hourly rate of \$15.00, timesheet:
- | | | |
|-------------------|-----------------|------------------|
| Felicia Cloughley | Lauren Niemeyer | Slaviza Sverko |
| Jennifer Hodge | Jann Quinn | Michelle Tempany |
17. ** Recommends the following temporary F/T Summer Custodial staff members, \$15. per hour, forty (40) hours per week, time sheet, effective July 3, 2017 to August 31, 2017, upon completion of the required paperwork:

Victor Betancur	Elliot Figueroa	Andrea Morales
Luis Blanco	Joel Figueroa	Henry Satama
Andres Brito	Jorge Lugo	James Spera

18. ** Recommends the following Building Head Custodians and Night Supervisors, negotiated rate, for the **2017-2018** school year:

School	Head Custodian	Night Supervisor
Dover High school	Diego Eufracio	
East Dover	Robert Drake	Luis Blanco
North Dover	William Muller	
Academy Street	Michael Morales	Israel Oliveras

19. Recommends approval for Summer High School Counselors at hourly contracted rate (currently \$32.29), total time of 200 hours dispersed as needed from July 1, 2017 through August 31, 2017, time sheet:

Loree Frye	Damian Irizarry	Julie Kreger
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**** Mine Hill representative ineligible to vote on this item**

ROLL CALL VOTE

Mr. Bruseo ____, Ms. Dodd ____, Ms. Rosario ____, Mr. Miller ____, Mrs. Laurie ____,
Mr. Scarneo ____, Mrs. Mullin ____, Mrs. Philips ____, Ms. Ruiz ____, Mrs. Shauer ____.

IX. CURRICULUM AND CO-CURRICULAR ACTIVITIES

X. COMMUNITY RELATIONS/POLICY

- A. Menugrams
- B. On the motion of _____, seconded by _____, the Board resolves that upon the recommendation of the Superintendent, the Dover Board of Education recognizes and accepts the Harassment, Intimidation and Bullying (HIB) incidences reported for the period May 30, 2017 through June 8, 2017. Be it further resolved, that the Dover Board of Education approves the remedial and disciplinary action taken for each valid case.

ROLL CALL VOTE

Mr. Bruseo ____, Ms. Dodd ____, Ms. Rosario ____, Mr. Miller ____, Mrs. Laurie ____,
Mr. Scarneo ____, Mrs. Mullin ____, Mrs. Philips ____, Ms. Ruiz ____, Mrs. Shauer ____.

XI. BUILDINGS AND GROUNDS/RENTALS

XII. BUDGET/FINANCE

- A. On the motion of _____, seconded by _____, the Board approves and/or adopts the following resolutions:
- The Board approves the June 13, 2017 payment of bills in the amount of \$156,632.05 as shown on the attached listing.
 - The Board approves the attached 2016-2017 Budget Line Transfers for the period May 1, 2017 to May 30, 2017.
 - The Board gratefully accepts the following contributions to the District Scholarship Account:

Contributors	Scholarship Fund	Amount
Michael Esposito, Jr.	Lucky Mauriello Esposito Cheerleader Award	\$3,000.
Beth Schoonmaker	General - Stanley L. Schoonmaker	\$200.

Class of 2007	General – John (Jack) Lewis	\$1,000.
NW Jersey Athletic Conference	General - Frank Gallo	\$100.

4. The Board recommends accepting the bid proposal from June 7, 2017 and approves the award of the contract for “School Bus Repair Services” for the **2017-2018** school-year to Bill’s Service Center, 27 Route 46, Hackettstown, New Jersey 07840 in accordance with the services and prices detailed in the bid proposal submitted by Bill’s Service Center.
5. The Board recommends entering in a contract with the Institute for Multi-Sensory Education (IMSE), 19720 Gerald Street, Northville, Michigan 48167 for Orton-Gillingham training method for the period August 7 – August 11, 2017 from 8:30 AM – 3:30 PM (6 hours per day = 30 hours), minimum cost is \$21,250 plus instructor’s travel related expenses. At least twenty-five (25) staff members will participate in this professional development program.

ROLL CALL VOTE

Mr. Bruseo ____, Ms. Dodd ____, Ms. Rosario ____, Mr. Miller ____, Mrs. Laurie ____,
Mr. Scarneo ____, Mrs. Mullin ____, Mrs. Philips ____, Ms. Ruiz ____, Mrs. Shauer ____.

XIII. DOVER REPORT FROM MINE HILL REPRESENTATIVE

XIV. OLD BUSINESS

- A. National Junior Honor Society Induction Ceremony - June 1, 2017, 7:00 PM, in the East Dover School Gymnasium
- B. Dover High School, Class of 2017, Senior Scholarship & Awards Ceremony - June 6, 2017, 7:00 PM in the Dover High School Cafeteria
- C. Annual Academic Achievement Recognition Dinner - June 7, 2017, 6:00 PM, Hanover Marriott, 1401 Route 10 East, Whippany, NJ - Mrs. Shauer, Mrs. Laurie, Mr. Becker, Ms. Schoonmaker and Mr. K. Bullock to attend.

XV. NEW BUSINESS

- A. The Rolling Calendar
 1. Meeting Schedule
 - a. Board Retreat – June 27, 2017
7:30 PM Executive Session, 8:00 PM Public Meeting
 - b. Regular Meeting – July 18, 2017
7:30 PM Executive Session, 8:00 PM Public Meeting
 - c. Regular Meeting – August 22, 2017
7:30 PM Executive Session, 8:00 PM Public Meeting

XVI. PUBLIC COMMENT

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. To insure a fair and orderly expression of such comment, each statement shall be held to a time period of 3 minutes. Public Comments shall be entertained for approximately 30 minutes, upon the discretion of the presiding officer.

XVII. EXECUTIVE SESSION

On the motion of _____, seconded by _____, the Board resolves that the Regular Session of the Dover Board of Education adjourn to Executive Session at _____ PM for the purpose of discussing _____, some or all of which will be made public at a future Regular

Meeting of the Board to the extent that such disclosure does not serve to prejudice the rights and interests of the parties involved.

Voice Vote:

XVIII.ADJOURNMENT

On the motion of _____, seconded by _____, the Board recommends adjournment at _____ PM.

Voice Vote: